

**Job Title:** Business Analyst II

## **COMPANY PROFILE**

NikSoft Systems Corporation is a recognized Information Technology solutions provider. Founded in 1998 and based in Reston, Virginia, NikSoft is a CMMI Level 3 Certified company with an established reputation for excellence and on-time delivery with a consistently high customer satisfaction rating from its Federal Government and private consulting contracts.

## **JOB DESCRIPTION**

We are seeking full-time Business Analyst II candidates to support a contract for a Federal Banking Regulatory Agency located in Arlington, VA. **US Citizenship is required for this position.**

## **RESPONSIBILITIES**

- Support complex business analysis projects
- Formulate and define strategy, business processes, and systems scope and objectives through research and fact-finding activities
- Recommend and apply strategic thinking, process improvement, and re-engineering methodologies and principles
- Conduct process improvement projects by proposing, completing, and analyzing business models, data models, and hybrid enterprise models
- Identify best practices
- Document and assess performance measurements
- Identify business and technology solutions to streamline processes
- Conduct group facilitation, interviews, and training
- Provide direction and strategic vision to business analysis framework improvement programs by assessing and providing recommendations to all business analysis related disciplines
- Conduct the elicitation and management of business and systems level requirements for projects
- Employ industry standard tools to manage and test requirements, CM, and modeling to support requirements management and/or business modeling activities
- Conduct knowledge transfer of strategic plans, scope, requirements, and other analysis information to program and project teams to ensure successful implementation of solutions
- Apply portfolio management concepts including business-IT alignment, prioritization, business cases and market surveys, and project costing techniques for moderately to highly complex projects
- Develop cost estimates for project/programs
- Validate that solutions delivered meet business needs for programs and projects

## **KNOWLEDGE AND SKILLS**

- Understanding of business process analysis, requirements management, business modeling, and business architecture practices and principles
- Demonstrated mastery applying business analysis skills to moderately complex projects
- Scoping, requirements elicitation, business modeling, requirements management, and feasibility and cost benefit analysis
- Ability to mature business analysis disciplines as a whole  
Strong communication skills, including facilitation, interview, formal document writing and presentation skills
- Knowledge of Microsoft Office Suite and Microsoft SharePoint
- Familiarity with RUP, Agile, Scrum, CBAP and/or Test certifications, BABOK, Agile Extension, TFS, ReqPro, UML, BPMN, Value Stream Mapping

**EXPERIENCE:** 4+ years

**EDUCATION:** Bachelor's Degree

**DESIRED CERTIFICATIONS:** Lean Six Sigma Green Belt or Black Belt, Project Management Professional (PMP), Certified Business Analyst Professional (CBAP)

## **OTHER REQUIREMENTS:**

- U.S. Citizenship Required
- Must be able to obtain a Public Trust security clearance
- Position requires background investigation and credit check

## **BENEFITS**

- NikSoft's competitive benefits program includes comprehensive medical and dental care, 401K, paid time off, flexible spending accounts, disability coverage, and other benefits that help provide financial protection for you and your family.
- NikSoft is an Affirmative Action/Equal Opportunity Employer and supports diversity in the workplace. Applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, disability, veteran status, marital status, or sexual orientation. For more information about our other openings, please visit [www.niksoft.com](http://www.niksoft.com).

## **HOW TO APPLY**

- If you are interested in applying for this position, please send your **tailored** resume to [jobs@niksoft.com](mailto:jobs@niksoft.com)